

JORDAN RAE HILLMAN

EDUCATION

Master of City and Regional Planning

University of Memphis

August 2009–May 2011

Bachelor of Landscape Architecture

Mississippi State University

August 2005–May 2009

Summa Cum Laude

Certifications

American Institute of Certified Planners (AICP)

Registered Landscape Architect License (RLA)

EXPERIENCE

City of Jackson, Mississippi **Interim Director of Public Works** (August 2022- December 2022)

Stepped into interim position to respond to the August 29, 2022 water emergency. Participated in joint incident command structure with MS Department of Health and MS Emergency Management.

City of Jackson, Mississippi **Director of Planning and Development** (2019- August 2022)

Directed daily operation and long term strategy of the City Planning, Economic Development, Housing and Community Development, and Transportation Divisions of the Planning Department. Led digital transformation of building permit, code enforcement, development services, and business licensing systems. Served as Building Official and Flood Plain Manager. Led digital transformation of the dispatching and routing system for the JTRAN bus system. Performed development review for new development. Developed policy and ordinance as needed. Developed GIS management systems for planning department.

City of Jackson, Mississippi **Deputy Director of City Planning** (2018-2019)

Directed daily operation of Code Services, Code Enforcement, Signs & Licenses, Historic Preservation, and Zoning Divisions. Served as a member of the Long Range Planning Team. Update codes and ordinances as needed. Direct process improvement across all areas of City Planning division including building permitting, zoning, licensing, and site plan review.

City of Brandon, Mississippi **Community Development Director** (2014-2018)

Worked directly with Mayor and Board of Alderman to develop and implement the Brandon Comprehensive Plan and develop/adopt new zoning code; Supervise Planning, Zoning, GIS, Building, and Code Enforcement activities; Serve as Building Official. Reviewed all new development and subdivisions; Managed long term planning for infrastructure. Established online permitting and work order management for community development and public works. Developed asset management tools and GIS for infrastructure management. Supported sewer investigation and assisted with water billing system needs. Managed stormwater permits.

INVOLVEMENT

American Planning Association – President – Elect, Member
Engaging Local Government Leaders (ELGL) Past Board Member, Article Contributor

SKILLS

Efficient Customer Service Management
Process Improvement /Capacity Building
Code Enforcement
Digital Transformations
Bike and Pedestrian Planning
Budgeting and Administration
Urban Design, Land Use, Traffic, and Site Planning
Zoning Code Development
Comprehensive and Small Area Plan Development
Code Interpretation and Guidance
Impact Analysis
Historic Preservation
Code Drafting and Land Use Law
Infrastructure Management/Analysis and Capital Improvement Planning
Transit Planning
Complex Workflow Design
Data Management and Migration
Procurement (RFP/RFQ) Design and Evaluation
Presentations and Workshop Session Development

TECHNOLOGY

Arc GIS Program Series: ArcMap 10, ArcScene, ArcPad AutoCad Google Sketchup 3D Modeling
Adobe Creative Suite Programs: Photoshop, InDesign, Illustrator

PRESENTATIONS AND WRITING

MS AL American Planning Association 2021 Joint Conference - Challenging the "We've Always Done It That Way" Crowd - A crash course in no-cost tools for transforming communication and building better processes.

MS AL American Planning Association 2018 Joint Conference – How Agile Methods Help Planners Get Things Done.

MS AL American Society of Landscape Architects 2018 Joint Conference – Smart City Planning for Better City Building

ELGL – Article – Code Enforcement the Mary Poppins Way <https://elgl.org/code-enforcement-the-mary-poppins-way/>

ELGL – Article - The Other Side of the Counter: For Our Own Comfort, or For Those We Serve?
<https://elgl.org/the-other-side-of-the-counter-for-our-own-comfort-or-for-those-we-serve/>

REFERENCES

Upon request